

# Johnstonville Elementary School District

## Minutes for Regular Board Meeting August 10, 2023

1.1	CALL TO ORDER	Board Trustee Michelle Davenport called the meeting to order at 5:32 p.m.
1.2	BOARD MEMBERS PRESENT  BOARD MEMBERS ABSENT	Board Trustee Michelle Davenport, Board Trustee James Vincent, and Board Trustee Cera Capron.  Board Trustee Bobbie Kirkpatrick, and Board Trustee Mitchell Murphy
1.3	PLEDGE OF ALLEGIANCE	Board Trustee James Vincent led the pledge of allegiance.
1.4	ADOPT AGENDA	The board approved the agenda.  <b>MSCU (Vincent/Capron)</b>
2.0	APPROVE MINUTES	The board approved the June 19, 2023 Board Meeting Minutes with the correction of board member James Vincent calling the meeting to order, not Michelle Davenport. The board approved the June 22, 2023 Board Meeting Minutes.  <b>MSCU (Vincent/Capron)</b>
<b>3.0</b>	<b>COMMUNICATIONS- INFORMATION</b>	
3.1.1	BOARD MEMBERS' REPORTS	Board Trustee James Vincent, attended interviews.
3.1.2	SUPERINTENDENT REPORT	Dr. Scott Smith, Superintendent/Principal, reported and provided handout: <ul style="list-style-type: none"> <li>1) Expanded Learning Opportunities Program Report <ul style="list-style-type: none"> <li>a. Art Camp <ul style="list-style-type: none"> <li>i. Nineteen (19) students attended</li> </ul> </li> <li>b. Nature Camp <ul style="list-style-type: none"> <li>i. Twenty-one (21) students attended</li> </ul> </li> </ul> </li> <li>2) Attendance <ul style="list-style-type: none"> <li>a. Data: <ul style="list-style-type: none"> <li>i. ADA <ul style="list-style-type: none"> <li>1. 2019-20 ~ 94.06%</li> <li>2. 2021-22 ~ 93.31%</li> <li>3. 2022-23 ~ 93.79%</li> </ul> </li> <li>ii. Chronic Absenteeism <ul style="list-style-type: none"> <li>1. 2019-20 ~ 13.70%</li> <li>2. 2021-22 ~ 18.72%</li> <li>3. 2022-23 ~ 17.71%</li> </ul> </li> </ul> </li> <li>b. Improving ADA/Chronic Absenteeism <ul style="list-style-type: none"> <li>i. Re institute sash program</li> </ul> </li> </ul> </li> </ul>

		<ol style="list-style-type: none"> <li>1. Each class has a blue sash to display attendance pins and patches</li> <li>2. Class progress displayed in the cafeteria</li> <li>ii. Reinstitute incentive trip <ol style="list-style-type: none"> <li>1. Earned by students with 96% attendance</li> <li>2. TK-2<sup>nd</sup> ~ movie field trip</li> <li>3. 3<sup>rd</sup>-8<sup>th</sup> ~ waterpark trip</li> </ol> </li> <li>iii. Continued partnership with Probation Departments Truancy Reduction Program</li> <li>iv. Saturday Academy <ol style="list-style-type: none"> <li>1. Anticipate holding ten to fifteen (10-15) opportunities this year</li> <li>2. Break-even point is approximately seven absences</li> </ol> </li> </ol> <p>3) Anticipated class combinations</p> <ol style="list-style-type: none"> <li>a. 3<sup>rd</sup>/4<sup>th</sup> grade ~ Current student enrollment: 32</li> <li>b. 4<sup>th</sup>/5<sup>th</sup> grade ~ Current student enrollment: 32</li> </ol> <p>4) Anticipated enrollment: 212</p> <p>5) Summer projects</p> <ol style="list-style-type: none"> <li>a. Movement of the Afterschool program rooms to the 200/300 building</li> <li>b. Reassigned 6<sup>th</sup>-8<sup>th</sup> grade classroom</li> <li>c. Installation of new ADA compliant ramps for TK and special education portables</li> <li>d. Removal of damaged monkey bars on upper playground</li> <li>e. All playground poles were repainted</li> <li>f. Marquee repainted</li> <li>g. Playground bark areas refilled</li> <li>h. Classroom and common areas (except gym) deep cleaned.</li> </ol>
3.1.3	JOHNSTONVILLE TEACHERS' ASSOCIATION (JTA) CERTIFICATED UNION'S REPORT	None
3.1.4	CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION (CSEA) CLASSIFIED UNION'S REPORT	<p>Dr. Smith, Superintendent/Principal, several staff members:</p> <ul style="list-style-type: none"> <li>• Sandi Warner came in on her own time this summer for negotiations.</li> <li>• Thanked Mike Patton, Chester Patterson, Sandi Warner and Jacob Smith for waxing floors and campus maintenance.</li> </ul>
3.1.5	JOHNSTONVILLE SCHOOL COMMUNITY ASSOCIATION (JSCA) REPORT	<p>Dr. Smith, Superintendent/Principal, reported that:</p> <ul style="list-style-type: none"> <li>• JSCA has new president</li> <li>• Meetings will be second Tuesday of the month at 3:30</li> </ul>

		<ul style="list-style-type: none"> <li>• JSCA will be doing sno cones at pool party</li> <li>• Due to the Honey Lake Valley Community Pool double booking the pool, Johnstonville Elementary School District pool party has been changed to Monday only.</li> </ul>
3.1.6	STUDENT COUNCIL REPORT	None
3.1.7	LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) UPDATE	Dr. Smith, Superintendent/Principal, reported that minor changes will be made.
3.2	RESIGNATION	Janiska Nordstrom, Special Education Instructional Aide, effective date July 25, 2023.
3.3	RESIGNATION	Azucena Fletcher, Bilingual Instructional Aide, effective date July 21, 2023.
<b>4.0</b>	<b>PUBLIC COMMENT</b>	None
<b>5.0</b>	<b>CONSENT AGENDA - ACTION</b>	
5.1.1	WARRANTS	The board approved the commercial warrants and district payroll.  <b>MSCU (Vincent/Davenport)</b>
5.2	Williams Complaints	The board approved the Quarterly Report on Williams Uniform Complaints.  <b>MSCU (Vincent/Davenport)</b>
5.3	PUBLIC EMPLOYEE APPOINTMENT NO. 2023/2024-1	The board approved to hire Blayne Mallery for the position of Instructional Aide and Kirstie Martin for the position of teacher.  <b>MSCU (Vincent/Davenport)</b>
<b>6.0</b>	<b>DISCUSSION/ACTION</b>	
6.1	DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS	The board approved the adoption of this form to allow teachers to be eligible for an emergency credential or CLAD permit if necessary.  <b>MSCU (Davenport/Vincent)</b>
6.2	BOARD MEETING DATES	The board approved the delay the Board Meeting Calendar for the 2023/2024 School Year until the September board meeting.  <b>MSCU (Vincent/Capron)</b>
6.3	LASSEN COUNTY OFFICE OF EDUCATION 2023-2024 MASTER AGREEMENT	The board approved the Lassen County Office of Education 2023-2024 Master Agreement.  <b>MSCU (Davenport/Vincent)</b>
6.4	MEMORANDUM OF UNDERSTANDING (MOU) WITH LASSEN COUNTY OFFICE OF EDUCATION	The board approved the MOU for the integration of moderate to severe students into Johnstonville Elementary School District.  <b>MSCU (Vincent/Davenport)</b>

6.5	CONTRACT FOR LUDMILLA MULLIN, PART-TIME MUSIC TEACHER	The board approved the Contract between Johnstonville Elementary School District and Ludmilla Mullin.  <b>MSCU (Davenport/Capron)</b>
6.6	PARSEC EDUCATION CONTRACT	The board approved the Parsec Education Contract.  <b>MSCU (Davenport/Vincent)</b>
6.7	CURRICULUM APPROVAL	The board approved the following curriculum: <ul style="list-style-type: none"> <li>• First Aid/CPR/AED – American Red Cross</li> <li>• Family Life/Sexual Health Education – Positive Prevention Plus</li> <li>• Civics – The Hillsdale 1776 Curriculum</li> <li>• Digital Citizenship – Commonsense.org</li> </ul> <b>MSCU (Davenport/Vincent)</b>
6.8	JOHNSTONVILLE ELEMENTARY SCHOOL DISTRICT STUDENT HANDBOOK 2023-24	The board approved the Johnstonville Elementary School District Student Handbook 2023-24 with deletion of the board meeting dates on Page 2.  <b>MSCU (Vincent/Davenport)</b>
6.9	JOHNSTONVILLE ELEMENTARY SCHOOL DISTRICT NEW STAFF HANDBOOK	The board approved the Johnstonville Elementary School District New Staff Handbook 2023-24.  <b>MSCU (Davenport/Capron)</b>
6.10	EDUCATION PROTECTION ACCOUNT	The board approved the Education Protection Account.  <b>MSCU (Davenport/Vincent)</b>
6.11	LOZANO SMITH 2023-2024 AGREEMENT RENEWAL	The board approved the Lozano Smith 2023-2024 Agreement Renewal.  <b>MSCU (Vincent/Davenport)</b>
6.12	FIRST READING OF BOARD POLICY, ADMINISTRATIVE REGULATIONS AND EXHIBIT UPDATES BY THE CALIFORNIA SCHOOL BOARD ASSOCIATION (CSBA)	The board waived the second reading and approved the following Board Policies, Administrative Regulations and Exhibit updates by the California School Board Association (CSBA) with Dr. Smith’s recommendations as noted.  <b>CSBA June 2023</b> <ul style="list-style-type: none"> <li>• BP 0420.41 Charter School Oversight</li> <li>• E (1) 0420.41 Charter School Oversight</li> <li>• BP 1113 District and School Websites</li> <li>• E (1) 1113 District and School Websites</li> <li>• BP 4112.2 Certification</li> <li>• AR 4112.2 Certification</li> <li>• E (1) 4112.9 Employee Notification</li> <li>• E (1) 4212.9 Employee Notification</li> </ul>

		<ul style="list-style-type: none"> <li>• E (1) 4312.9 Employee Notification</li> <li>• BP 4140 Bargaining Units</li> <li>• BP 4240 Bargaining Units</li> <li>• BP 4340 Bargaining Units</li> <li>• AR 4161.1 Personal Illness/Injury Leave</li> <li>• AR 4261.1 Personal Illness/Injury Leave</li> <li>• AR 4361.1 Personal Illness/Injury Leave</li> <li>• AR 4161.2 Personal Leaves</li> <li>• AR 4261.2 Personal Leaves</li> <li>• AR 4361.2 Personal Leaves</li> <li>• AR 4161.8 Family Care and Medical Leave</li> <li>• AR 4261.8 Family Care and Medical Leave</li> <li>• AR 4361.8 Family Care and Medical Leave</li> <li>• BP 5117 Interdistrict Attendance</li> <li>• BP 5141.5 Mental Health</li> <li>• BP 5141.6 School Health Services</li> <li>• AR 5141.6 School Health Services</li> <li>• BP 5145.6 Parent/Guardian Notifications</li> <li>• E(1) 5145.6 Parent/Guardian Notifications</li> <li>• BP 5148 Child Care and Development</li> <li>• AR 5148 Child Care and Development</li> <li>• BP 6146.4 Differential Graduation and Competency Standards for Students with Disabilities</li> <li>• BP 6159.2 Nonpublic, Nonsectarian School and Agency Services for Special Education</li> <li>• BP 6173.4 Education for American Indian Students</li> <li>• AR 6173.4 Title VI Indian Education Program</li> <li>• BP 6174 Education for English Learners</li> <li>• AR 6174 Education for English Learners</li> <li>• BB 9322 Agenda/Meeting Materials</li> </ul> <p><b>MSCU (Vincent/Davenport)</b></p>
7.0	ALLOW FOR PUBLIC COMMENT ON CLOSED SESSION	None
8.0	<b>CLOSED SESSION</b>	
8.1	ADJOURN TO CLOSED SESSION	The meeting adjourned to Closed Session at 7:05 p.m.
9.0	RECONVENED IN OPEN SESSION	The Board reconvened into open session at 7:38 p.m.
9.1	REPORT ACTION TAKEN IN CLOSED SESSION	None
10.0	<b>ADVANCE PLANNING</b>	<b>Next Regular Board Meeting September 14, 2023</b>
10.2	AGENDA ITEMS	<p>The board requested to have the following items on the next regularly scheduled board meeting:</p> <ul style="list-style-type: none"> <li>• Parking Lot Etiquette</li> </ul>

11.0	<b>ADJOURNMENT</b>	Board President Michelle Davenport adjourned the meeting at 7:43 p.m.
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Cecilia M. Capra  
Clerk of the Board

09/14/23  
Date Approved

Michelle Davenport  
President of the Board

9/14/23  
Date Approved