

**JOHNSTONVILLE ELEMENTARY SCHOOL DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING**

Room 107  
704-795 Bangham Lane  
Susanville, CA 96130  
**December 16, 2020**  
5:30 p.m. – Public Session

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Executive Assistant, Tawnya Merrill at (530) 257-2471 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 704-795 Bangham Lane, Susanville, CA 96130 during normal business hours 8:00 a.m. to 4:00 p.m.

**1.0 OPENING BUSINESS**

**1.1 Call Public Session to Order** - *Please turn off or silence all cell phones for the duration of the meeting to limit distractions and disturbances to the business of the district. The meetings of the Johnstonville Elementary School are recorded.*

**1.2 Roll Call**

**1.3 Pledge of Allegiance**

**1.4 Organizational Meeting/Election of Officers**

**1.1 Election of President**

**1.2 Election of Clerk**

**1.3 Election of Board Representative**

**1.4 Oath of Office for Board Members**

**2.0 MINUTES** – *Board action will be taken regarding the minutes from the Regular Board Meeting for November 12, 2020.*

**3.0 ALLOW FOR PUBLIC COMMENT ON CLOSED SESSION**

General public comment on any closed session item will be heard. The board may limit comments to no more than 3 minutes to each speaker and a maximum of 20 minutes to each subject matter. If you would like to submit comments and/or questions to the Board of Trustees at any time, please email [johnstonville@johnstonville.org](mailto:johnstonville@johnstonville.org). Our Trustees will read your comments.

## **4.0 CLOSED SESSION**

### **4.1 Adjourn to Closed Session**

**4.1.1 Public Employee Appointment** (*Pursuant to Government Code Section 54957 and 54957 (a) to consider assignment, appointment, employment, dismissal, release, and evaluation of performance of public employees;*)

**4.1.2 Collective Bargaining** – *The board may meet in closed session to discuss collective bargaining for Johnstonville Teachers Association (JTA) and California School Employee Association (CSEA). Pursuant to Government Code 54957.6, meet with lead negotiator, Scott Smith, on collective bargaining issues with represented employee groups.*

**4.1.3 Public Employee Evaluation – Superintendent/Principal** (*Pursuant to Government Code Section 54957*)

## **5.0 RECONVENE IN OPEN SESSION**

### **5.1 Report Action Taken in Closed Session**

**6.0 RECOGNITION** – *The Board/District Administration may recognize visitors at this time.*

### **6.1 Students of the Month for November**

Kindergarten – Jackson Fletcher  
First Grade – Jenna Zimmerman  
Second Grade – Ellie Pendergast and Elijah Tutterow  
Third Grade – Mia Tinston  
Fourth Grade – Adrian Gutierrez  
Fifth Grade – Allison McGarva  
Sixth Grade – Branigan Kaarbo  
Seventh Grade – Kourtney McNutt  
Eighth Grade – Adian Hollandsworth

## **7.0 COMMUNICATIONS – INFORMATION**

### **7.1 Reports and Presentations:**

*Routine status reports regarding school activities, meeting schedules, conferences attended, suggestions for future Board consideration and recent developments from: [Groups such as Staff, Unions, JSCA, Community Partners, etc.]*

#### **7.1.1 Board Members' Reports**

#### **7.1.2 Superintendent Report**

#### **7.1.3 Johnstonville Teachers Association (JTA) Certificated Union's Report**

#### **7.1.4 California School Employee Association (CSEA) Classified Union's Report**

#### **7.1.5 Johnstonville School Community Association (JSCA) Report**

#### **7.1.6 Special Education Local Plan Area (SELPA) Report**

**7.2 Resignation Letter** – JoAngel Zubia, Special Education Paraeducator, effective date November 16, 2020.

## **8.0 PUBLIC COMMENT PERIOD**

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes per speaker and a maximum of twenty (20) minutes per subject pursuant to Board Policy. Public comment will also be allowed on each specific agenda item prior to Board action thereon. If you would like to submit comments and/or questions to the Board of Trustees at any time, please email [johnstonville@johnstonville.org](mailto:johnstonville@johnstonville.org). Our Trustees will read your comments.

## **9.0 CONSENT AGENDA - ACTION**

Items under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

**9.1 Routine Business Transactions** annual renewal of programs, bids, agreements, notices of public hearings and proclamations.

**9.1.1 Approve warrants** – Board approval requested regarding commercial warrants and district payroll.

**9.1.2 Fundraising Approval** – Board approval requested for the Class of 2021 for a Giving Bean Coffee & Tea Sales Fundraiser.

**9.1.3 Williams Complaints** – Board approval requested for the Quarterly Report on Williams Uniform Complaints (Education Code 35186).

**9.2 Public Employee Appointment**  
(Pursuant to Government Code, section 54957)

- **Adelia Galaviz-Quintero, Cafeteria Helper**

## **10.0 DISCUSSION/ACTION**

**10.1 First Interim Report** – Board approval requested for the First Interim Report including cash and budget transfers as presented by Gwen Pacheco, Business Manager, on the 2020/2021 budget.

**10.2 Request for Cash Transfer between General Funds and Cafeteria Fund** – Board approval requested by the County Auditors and Internal Books for the Cash Transfer between Funds.

**10.3 2020 LCAP Federal Addendum** – Board approval requested for the 2020 LCAP Federal Addendum.

**10.4 2020 LCFF Budget Overview for Parents** -Board approval requested for the 2020 LCFF Budget Overview for Parents

**10.5 Johnstonville Elementary School District 2020 Developer Fees Report** – Board approval is requested to approve the Johnstonville Elementary School District 2020 Developer Fees Report.

**10.6 Secretary of State Registry of Public Agencies** - Board approval requested for the Secretary of State Registry of Public Agencies

**10.7 Filing of Verification Signatures** - Board approval requested for the filing of Verification Signatures.

- 10.8 Infectious Disease Prevention and Mitigation Plan** – *Board approval requested for the Infectious Disease Prevention and Mitigation Plan.*
- 10.9 Tentative Agreement between Johnstonville Elementary School District and California School Employee Association** - *Board approval requested for the Tentative Agreement between Johnstonville Elementary School District and California School Employee Association.*
- 10.10 First Reading of Board Policy, Administrative Regulations and Exhibit Updates by the California School Board Association (CSBA).** *The Board will consider approval of the following Board Policies, Administrative Regulations, and Exhibits.*

**CSBA October**

- E 1113 - District and School Web Sites
- BP 3530 - Risk Management/Insurance
- AR 3530 - Risk Management/Insurance
- BP 4119.11/4219.11/4319.11 - Sexual Harassment
- AR 4119.11/4219.11/4319.11- Sexual Harassment
- AR 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures
- E 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures
- BP 4157/4257/4357 - Employee Safety
- AR 4157/4257/4357 - Employee Safety
- AR 4157.1/4257.1/4357.1 - Work-Related Injuries
- BP 5113.1 - Chronic Absence and Truancy
- AR 5113.1 - Chronic Absence and Truancy
- BP 5145.7 - Sexual Harassment
- AR 5145.7 - Sexual Harassment
- AR 5145.71 - Title IX Sexual Harassment Complaint Procedures
- E 5145.71 - Title IX Sexual Harassment Complaint Procedures
- BP 6161.1 - Selection and Evaluation of Instructional Materials
- AR 6161.1 - Selection and Evaluation of Instructional Materials
- E 6161.1 - Selection and Evaluation of Instructional Materials
- E(1) 9323.2 - Actions by the Board

**11.0 ADVANCE PLANNING**

**11.1 Next Board Meeting Date:** *Thursday January 14, 2021*

**11.2 Agenda Items** – *The Board may request items to be placed on future agendas.*

**12.0 ADJOURNMENT**