



# COVID-19 Operations Written Report for Johnstonville Elementary School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Johnstonville Elementary School District	Dr. Scott Smith Superintendent	ssmith@johnstonville.org 530-257-2471	June 11, 2020

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Johnstonville Elementary School District serves 187 students. During our initial shutdown, teachers provided voluntary work to families in an effort to reduce learning loss due to the projected short term closure. When it became apparent that the school's closure to students would be extended, staff developed a distance learning plan. Our first step was for our teachers to contact their students and families to assess the technological environment within each students home. This included asking about student access to the internet and to a device that could help facilitate distance learning. We determined that 182 (97%) students had some access to the internet, however 73 (39%) students still needed a device. Based on our data, we prepared our distance learning curriculum in multiple formats: online platforms (Google Classroom, Istation, Khan Academy, Typing Agent), printed curriculum. Each teacher, based on the data they received from their students' families determined the format their grade level curriculum would be provided.

Continued conversations with families indicated that additional Chromebooks were needed to help facilitate Johnstonville Elementary School District's distance learning program. We have distributed 134 Chromebooks for a total of 72% of students with a device to access the curriculum. In addition to distributing technology, non-digital resources were utilized to help those students who were unable to utilize technology.

Teacher continue to communicate with their students and families via ZOOM conferences, Clasdojo messages, and emails. We have ensured that all credentialed staff have at least 5 office hours a week, concurrent with the above outlined communication techniques, to

ensure students are receiving the support they need in both their academic and their social/emotional needs. To date we have engaged 165 students/families (89%).

In addition to general education services, Johnstonville Elementary School has continued with the special education and social-emotional counseling, with modifications. After reviewing all Individual Education Plans, the special education teacher established work sessions via Zoom conferences to fulfill the outlined minutes of support. In addition, the school's social-emotional counselor has maintained services for those students that were identified both previous to and after the school's closure.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

A little over half of Johnstonville Elementary School District enrollment is identified as being unduplicated students. Approximately ninety percent (90%) of our students participated in Johnstonville's distance learning program. This includes either in the digital, paper, or hybrid programs being offered. The completion rate and quality of the work was measured at the sixty-eight percent (68%). Teachers placed a special emphasis on outreach and support for unduplicated students and their families. Students who were not participating in the distance learning program were identified and additional outreach was attempted by both teaching and administrative staff. Unfortunately, several students moved out of the area due to economic reason brought about by the Covid-19 pandemic. After talking with these families, it was determined that participating in the distance learning program would not be feasible due to their new locations and other concerns.

As part of the system of support included an increase in the number of counseling referrals to help those students who had difficulty transitioning into the distance learning program. Additional academic support and tutorial was also made available to foster youths through the Lassen County Foster Youth Services.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Johnstonville Elementary School District provided both the personnel to reach our students and a variety of supports they needed to adjust successfully to the distance learning platform being utilized by Johnstonville School. A multi-pronged approach was utilized regarding the exact method utilized by teachers for effective distance learning. Teachers utilized their own expertise in choosing the distance learning platform that was to be used by their students. In addition, professional development was provided for both Zoom teleconferencing software and Google Classroom tools. This allowed for a uniform method of communication with students and families during designated office hours and virtual class times. Finally, teachers provided either a hybrid or non-digital models of instruction for those families who were unable or unwilling to use the provided technology due to a lack of internet access or preference.

We know the welfare of our students is paramount, especially the mental health toll that has been incurred due to the stay at home order and the resulting lack of social interactions that are paramount for student development. Each teacher dedicated part of their zoom conference meetings with their students on peer social interactions. During this time, students were allowed to bring subjects up as they would during

non-structured time. This allowed students to vent, talk, laugh, and interact with each other in a manner that helped reinvigorate some of them. In addition, all of the students who had counseling sessions with the school's social-emotional counselor were allowed to continue to utilize these services via an HIPA and FERPA compliant electronic device application. In addition, some teachers referred students to the counselor when the teacher noticed some fatigue based on the social-emotion impacts of COVID-19.

Finally, the school was open for work distribution and drop off on a weekly basis. The office was open from 8:00am to 6:00pm to accommodate the diverse work schedules of our families. This offered an opportunity to check in with the families in addition to the teachers' office hours. Messages were passed along to the teachers to help tailor instruction and the distance learning program.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Johnstonville Elementary School District partnered with neighboring school districts to facilitate the creation of, and distribution of, school meals. These meals were created using the Lassen High School kitchen facilities. While maintaining all social distance orders and ensuring staff wear proper masks and gloves, the kitchen staff created both breakfast and lunch, brown bag meals on a daily basis. Meals were distributed through several Lassen High School vans along the high school's regular bus routes. Through community feedback, additional stops were developed to help those families who were unable to pick up food at the regular bus stops. This comprehensive and regional approach allowed for the distribution of meals in a comprehensive and consistent manner.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Johnstonville Elementary School District is committed to providing support to our students and families during the school's closure to students due to COVID-19. As part of Johnstonville School's distance learning program, teachers made their best effort to virtually meet with each student. This was done for a variety of reasons including to buoy mental health and check on students' physical welfare. Through conversations with the Lassen County Office of Education and local health department, and in combination with the school's distance learning program, zoom conferences, communication plan, and meaningful activities, it was determined child care for essential workers was adequate in Johnstonville Elementary School District.